



## AHC Committee Meeting Minutes Meeting No10 – 4<sup>th</sup> September 2009

### 1. Attendees.

All Committee members were present with the exception of:

Steve Trimble, Mes Edwards, Jeremy Wells, Tony Alden. Apologies were received from Steve Trimble and Tony Alden and Jeremy Wells.

### 2. Previous Minutes.

Minutes of Meeting No.9 were agreed.

### 3. Previous Actions.

A current version of the actions matrix was reviewed and an updated version is attached at the end of these minutes. Two actions resulting...

- **Action 2009-10-1 MK Further to Action 2009-3-01, Mark to contact the Classic Rally Association and offer himself as contact.**
- **Action 2009-10-2 SJ Further to Action 2009-6-5, Steve to add an item to the next agenda to discuss nominations for "Member of the Year"**

### 4. Directors Feedback. There were no points of interest to feedback from the last NEC meeting held on 9<sup>th</sup> August 2009.

5. Treasurer's Report. David provided the committee with a draft report forecasting the financial year-end situation. Contents discussed. In summary it appears as though the 2008/9 financial year (ending 30<sup>th</sup> September 2009) will see the club funds reduce by approx. £400 after all events have been taken into account. It was agreed that this was an excellent position to be in after the major celebrations of the summer.

Post Meeting Note - Subsequent to the meeting, the Treasurer advised that on re-checking the draft accounts, it was discovered that the cost of the meeting at Kemble in October 2008 had been omitted. Consequently the funds will reduce by approx. £500, as opposed to figure quoted at the meeting and detailed above.

6. AGM. Steve Jones reported that, to date, only two nominations for office had been received, namely those from Rob Hudson and Tony Alden. Steve reminded the committee that the deadline for submissions was 30th September.

- **Action 2009-10-3 MK Mark to cascade the Election Comms produced by Rob Hudson last month, to SW membership ASAP.**

Steve Jones fed back his findings on availability and suitability of venues. After much discussion the "Tewkesbury Park Hotel" was agreed.

- **Action 2009-10-4 SJ Steve to produce a "flyer" for the event and send to Mark for cascade to SW membership.**
- **Action 2009-10-5 MK Mark to cascade flyer ASAP.**
- **Action 2009-10-6 SJ Steve to book the "Tewkesbury Park Hotel" ASAP (W/C 7<sup>th</sup> Sept?)**

- **Action 2009-10-7 RH Rob to produce an insert for Rev Counter and send to Ron Fitton in time for inclusion in October's Rev Counter. Ron to also update the AGM entry in the events calendar to include the venue.**

7. Autotests – The Future The Committee discussed the future of these events, given the cost of continued support. As neither Mes nor Jeremy was able to attend this meeting, it was felt that any informed decisions were impossible. It was agreed however that this form of motorsport was of benefit to the SW and that if at all possible it should continue to be supported, and even encouraged to grow. Having said this however, the committee were of the opinion that for the series to continue, a more organised approach needed to be put in place, in order for the Committee, and especially the Treasurer, to understand what was going on. It was therefore agreed that either Mes or Jeremy, or both, would attend the next Committee meeting, and provide a detailed and costed proposal for the 2010 series. This plan to also include the Isle of Wight event. In completion of this plan, Mes and Jeremy are requested to base their financial requirements on the club's financial year, namely Oct 1<sup>st</sup> to September 30<sup>th</sup>.

- **Action 2009-10-8 ME Mes (and/or Jeremy) to attend the next SW Committee Meeting and provide a proposal for the 2010 Autotest Series.**
- **Action 2009-10-9 SJ Steve Jones to e-mail Mes and Jeremy as an additional aide-memoire.**

8. Web Site. Steve Trimble has advised that the large amount of data currently on the SW web-site has caused it to crash, the limit having been reached on the current server. Two options were suggested by Steve... firstly to delete a lot of the oldest data thereby freeing up space, or to pay for extra space. The second option will probably require the web-site to be "re-parented" as currently Steve Trimble operates the web-site on his own personal web space.

The Committee discussed the options, and it was felt that the ideal situation would be for the Club to purchase more server space, thereby allowing the oldest data to be kept, albeit via some kind of archiving system. The point was made however that any archive would ideally still be available to view "on-line" presumably therefore ruling out any "hard drive" or "CD" archiving.

Given that the above discussion exhausted the assembled Committee member's technical knowhow, it was agreed that Steve Trimble would be asked to provide options and costings for a larger capacity web-site.

- **Action 2009-10-10 ST Steve Trimble to investigate options to increase the size (data capacity) of the SW web-site and advise.**

9. AOB. Forecast Budget 2010 – It was agreed that this was something that the Committee needed to put in place. Drivers for this activity were identified as the potential Autotest series discussed in item 7 above, and the output from the proposed events planning meeting. It was therefore agreed to bring the events planning meeting forward this year, to November... very shortly after the AGM, and as soon as the new Committee are in place.

It was agreed that some funding may be needed by the organisers of events in Devon and the further SW, as currently the work done by Ian Harkness and his team operate on a self funded basis, thereby failing to benefit from available club funds. Consequently it was agreed that Steve Jones would approach Ian Harkness to become a "Working Officer" of the Committee to close this gap and give Ian access to SW financial support. Given Ian's location, it was agreed that Ian would be given special dispensation NOT to attend all of the meetings, however effective communications would be expected.

- **Action 2009-10-11 SJ Steve to contact Ian Harkness with a view to recruiting him onto the Committee.**

10. D.O.N.M – Sunday October 4<sup>th</sup> 2009 @ **10:00 Sharp**. Venue - Staverton.

Action 2009-2-8	MK to investigate a charity event option – 'Breakfast at Twyning' the 'BAT'!	Discharge to Action 2009-9-7 below.
Action 2009-3-01	MK to e-mail the CRA to establish a formal POC for future event co-ordination.	Discharged to Action 2009-10-1 below.
Action 2009-6-4	ST would lead on designing and pricing a feather banner(s) for SW displays at shows etc	Ongoing
Action 2009-6-5	All Cttee members were to consider nominating a 'Member of the Year' for an award at the end of year AGM/dinner	Discharged to Action 2009-10-2 below.
Action 2009-7-4	As an alternative to the JC BBQ, SW would arrange for a summer Castles themed drive and BBQ	Discharged.
Action 2009-7-6	It was felt that the SW should aim to put on a stand at the 2010 Bristol and Bath Classic Car Show on May BH Monday	Discharged.
Action 2009-7-7	SW AGM and dinner, 24 Oct; arrangements would need to begin for this, possibly by canvassing members for a suitable location and to see where the centre of interest lay in those members attending	Discharged.
Action 2009-9-1	SJ to add item to the agenda for SW Committee meeting No.10 (4 <sup>th</sup> September 2009) to discuss the future of club funded auto tests.	Discharged.
Action 2009-9-2	SJ to contact MK to establish a plan for Costco shopping (Supplies for SW BBQ).	Discharged.
Action 2009-9-3	RH to produce a flyer for the forthcoming AGM and give to MK for dissemination to SW membership.	Discharged.
Action 2009-9-4	RH to enquire of NEC as to the constitutional process for the election of members.	Discharged.
Action 2009-9-5	SJ to contact Ian Harkness and advise him of the Committee's decision to reject the 3 proposals for a "meet-up". Steve also to invite Ian and a delegation from the South to attend the 2010 event planning meeting, venue TBA.	Ongoing.
Action 2009-9-6	RH to contact the organisers of the 2010 SW Classic Car Show and to register SW AHC interest in taking a stand.	Discharged.
Action 2009-9-7	MK to continue negotiations with Twyning Parish Council in order to secure a new date for the proposed charity event. See action 2009-2-8 above.	Ongoing.
Action 2009-9-8	ST to organise Morgan Factory Visit and provide comms. to MK for onward cascade to members and "friends"	Ongoing.
Action 2009-9-9	ST to get costings for banners and provide to Committee for approval.	Ongoing.
Action 2009-9-10	ST to contact Peter Healey to determine the best contact point within the HDC	Ongoing.
Action 2009-10-1	MK to contact the Classic Rally Association and offer himself as contact.	
Action 2009-10-2	SJ to add an item to the next agenda to discuss nominations for "Member of the Year"	
Action 2009-10-3	MK to cascade the election comms. ASAP	
Action 2009-	SJ to produce a "flyer" for the AGM event and	

10-4	provide to Mark for cascade.	
Action 2009-10-5	MK to cascade Steve Jone's AGM flyer ASAP.	
Action 2009-10-6	SJ to book the Tewkesbury Park Hotel.	
Action 2009-10-7	RH to produce an insert for Rev Counter for the AGM and send to Ron Fitton in time for the October edition.	
Action 2009-10-8	ME to produce a plan for the 2010 Autotest Series and present at the next Committee meeting.	
Action 2009-10-9	SJ to e-mail Mes and Jeremy re: the 2010 Autotest presentation.	
Action 2009-10-10	ST to investigate options for increasing the size of the web-site and advise.	
Action 2009-10-11	SJ to contact Ian Harkness with a view to recruiting him as a "Working Officer"	